

St Mary's, Hardwick

Annual Report of the Parochial Church Council for the year ended 31 December 2019



Team Rector

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St Mary's Hardwick is part of the Lordsbridge Team of 11 parishes.



Purpose of the PCC

St Mary's PCC has the responsibility of co-operating with the Team Rector, the Revd. A Myers, in promoting in the ecclesiastical parish the whole mission of the church: pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church building and Churchyard.

Organisation of Church and PCC

PCC members 2019

Incumbent & chair:	Revd. Canon Alison Myers
Assistant Minister:	Revd. Howard Bigg (invited) (Secretary to APCM 2018)
Assistant minister:	Clare Bigg (LLM) (invited) (Treasurer)
Assistant Minister (Curate)	Revd. Paul Garnell (from July 2019)
Church Wardens:	Thelma Westbury Janet Hayman (until APCM 2021)
Deanery synod rep:	Thelma Westbury Lois Frettsome
Team Council rep Clergy	Clare Bigg (from summer 2017 PCC meeting)
Elected members:	Michaela McNeill (until APCM 2020) Tricia Maguire (until APCM 2020) Jane Muncey (until APCM 2020) Naomi Roy (until APCM 2021) Chris Ford (until APCM 2021) Sue Cornwell (until APCM 2021) Peter Cornwell (until APCM 2022) Lois Frettsome (until APCM 2022) Jeff Jones (until APCM 2022)

The method of appointing the PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election on the PCC.

The Local Ministry Team

From the APCM, 2019, the local team consisted of Alison (the vicar), Janet and Thelma (churchwardens), Paul Garnell (Curate), Michaela McNeill (Authorized Lay Minister), Tricia Maguire (Authorized Lay Minister), Howard Bigg (Associate Minister) and Clare Bigg (Licensed Lay Minister) and Peter Cornwell (Sunday Club).

The team meets every month to oversee the week-by-week running of the church: primarily organizing services, pastoral care, and the coordination of other church-run activities; and to pray together for church and community.

The Events Committee

The Events Committee consists of Anne Jones, Caroline Edgley, Thelma Westbury, Sue Cornwell, Joan Segrave, Alison Marcus and Lois Frettsome. As vicar, Alison is an ex-officio member. It meets around 5 times a year to plan fundraising and social events.

The Community Hall and Funding Team

The members of this team in 2019 were Alison Myers, Alison Marcus, Peter Cornwell, Jeff Jones and Clare Bigg, with Chris Brown as minute secretary. Meetings are held monthly to monitor progress on both the plans for the building and fundraising, and to agree actions for the next steps.

The Standing Committee

This is the only committee of the PCC required by law and consists of the Team Vicar, the churchwardens and two representatives of the PCC. It has the power to transact the business of the PCC between its meetings, subject to any directions of the Council. Meetings of the standing committee are called only when required.

The Team Council

This body of lay and ordained people from across the Lordsbridge Team now meets about three times a year in the Coton Parish Room. It has responsibility for communicating best practice and as a council of reference for whole team projects.

The Bourn Deanery Synod

Bourn Deanery Synod meets three times a year, and is made up of clergy and representatives from the parishes in the Deanery. Hardwick PCC is entitled to two lay representatives on the Deanery Synod. At these meetings reports are given from the Deanery, and we have speakers on various subjects.

Thelma writes:

The first meeting of 2019 (20th March) was held in Toft Methodist Chapel.

The main topic was the Presentation on the Re-imagining of our buildings project (REACH) by Geoffrey Hunter. Diocesan Ely Church Buildings Consultant. The main output of the project is to help churches work with their local communities to decide how they want to develop the use of their church building in the future, to look at the relationship between the congregation, the local community and the church building; and how this would support the buildings and the mission of the church. The initial phase of the project includes undertaking 50 case studies of churches within the Diocese; a number will be undertaken within the Bourn Deanery.

There were various reports from the members of the Deanery and an update on the A428 Corridor Development Group. There have been discussions with the Diocese about an extra post with funding to support these developments. Other issues considered by the Group are changes to parish boundaries, ecumenical relationships, and how any new post would fit within the Deanery. The Group will seek to work closely with those developing these sites.

The Diocesan Budget for 2018 was paid in full.

The second Meeting of 2019 held at St. Peter and St. Paul Church, Dry Drayton (2nd July)

The speaker at this meeting was Rev Olivia Coles Baptism Follow-up Co-ordinator, Mission Dept. Ely Diocese

She reported on the research undertaken by the C of E into Baptisms which showed that families want and expect churches to keep in touch with them following Baptisms. In 2014 there were 114,000 baptisms and 5,400 thanksgiving services. Each week 2,200 children under 12 were coming for baptism with around 60-100 people attending each baptism. However, it also indicated that greater follow-up afterwards was needed with the families. Suggestions on ideas of this can be found at

(www.churchsupporthub.org)

Third Meeting held in St. Peter's church, Papworth. 6th November 2019)

News from the Deanery -The arrival and induction on 28th September of Rev. Bill Miller (Baptist) as the new minister in this Methodist URC Baptist and Anglican Ecumenical Partnership (LEP)

The team welcomed new team curate, Paul Garnell, and the introduction of a resource Hub Manager, the team is currently appointing a new administrator. Lynda Taylor has now stepped back from Team work, and is now the acting lead Chaplain for the Cambridgeshire Constabulary. Alison Myers has completed her study leave.

Hardwick as a Training Parish:

Rev. Paul Garnell writes:

Since my arrival back in July 2019, I have been keen to establish contacts with people outside of the church family. This began by following up on an invitation from Lilly and Mary at Pippins to join them at the Friendship Club, which meets on Wednesday afternoons at HSSC. There are eleven+ people who attend – all retired and many who are widows. For those living outside of Hardwick the community car scheme helps with transport. I was warmly welcomed from the beginning and quickly joined up with the scrabble team – the card games are a little too complicated for me! They meet for a couple of hours with a break in the middle for tea and cake. There is always much to talk about and opportunities for mission and evangelism have been forthcoming with sensitivity. I invited Mary to come and join us at St Mary's for a 'look see', which she did and this has continued with the support and friendship of Joan Segrave.

Both Alison and I have taken it in turns to attend Pippins, which meets in the morning on the first Saturday of the month. Again, this has been great in meeting and chatting with the wider Hardwick community, and to explain what is happening at church and invite them to the many seasonal events and activities that take place.

I am very keen to use my remaining time as curate to engage with teenagers and younger people. This did start with some chance meetings on the recreation ground with general conversation at the back end of summer 2019.

Churchwardens' Report for 2019

Thelma writes:

The past year will have been covered by other reports so I will try to keep mine fairly brief

I would like to begin by thanking everyone on Janet's and my behalf for all the hard work and support we have received from everyone, during the last year ...

Clare and Howard for taking services, all those who take part in the services, those on the weekly rotas, those who arrange the flowers and do the cleaning each week, those who support all the events, the members of the PCC, the events committee and our organ

players, Sue and Howard. Finally, but not least Janet as my fellow church warden and for printing the pew sheet each week. To all those who work quietly in the back ground I hope that they know how much they are appreciated, and we could not achieve half of what we do without their help. Special thanks to Alison and Boyd for their support and encouragement, and to Paul Garnell our new curate for his friendship and good humour.

We have again made full use of the back of the church. Thanks to Clare, who runs the weekly Tuesday group for toddlers and their carers, and to those who help her. It is a great space for serving refreshments, though it does entail a lot of to-ing and fro-ing from the cabin for water etc. though the prospect of our new building being started in the new year makes it all bearable. Finally a big thank you to the LOTS group for the upkeep of the church-yard and cabin area.

There have been many highlights during the last year, but the one I remember was the Eversden Brass Band Carol Concert, and the church full of enthusiastic singers. It was a lovely prelude to the rest of the Christmas events that came after.

As we look back on the past year we have sadness for those who are no longer with us, but gratefulness to God for all the good things that we have received, and we go forward in the knowledge that at last our longed-for church hall will be a reality,

Fabric of the Church

Jeff writes

Following the drainage improvement work around the church in 2018, it was decided that the remainder of the significant, necessary work outlined in the 2017 Quinquennial Report should be postponed until after completion of the Community Hall. However, it was arranged for the two lightening conductors on the tower and spire to be tested in April. Unfortunately, one conductor failed to meet the necessary standard and the remedial work was carried out in July. The total cost, including the test, was £520.80, towards which a grant of £222 was received from the National Churches Trust.

Churchyard and LOTS team

Jeff writes:

A sign, signifying that there is a war grave in the churchyard, was installed on the lychgate by the Commonwealth War Graves Commission.

The LOTS team had another very successful year caring for the graveyard and the adjoining area and was regularly complimented on its appearance. The team continues to transplant snowdrop bulbs, which is evident by their delightful appearance throughout the churchyard in the spring. As the prospect of construction of the Community Hall became a reality early in 2019, the team removed all the trees and bushes from the site before the onset of the bird-nesting season. For the Christmas period, the team installed an illuminated star on the lychgate and a larger, more prominent one on the tower, which were well received by the village community.

Events Committee report

Sue writes:

In March, we began the fund-raising year with what has become an annual Quiz night. As usual, this was well supported and greatly enjoyed.

In April, we held an Easter fun morning in the Church.

The big fund-raiser for the year, the fete, took place in June and for the first time for several years, we managed to make a profit of nearly £2000 thanks to a lot of help, not only from members of the Church.

On one of the windiest days of the year, we had a cake stall on the grass by the school. It was a good thing we had plenty of helpers as the gazebo had to be held down and bags and boxes were in danger of ending up in the hedge opposite!

The summer afternoons proved popular, although the weather caused at least one cancellation.

In October, we again welcomed the Cambridge University Ceilidh Band for the harvest supper - always a popular event.

A new venture for us was a workshop making patchwork pine cones with Jean Gunton, which was great fun and resulted in some very successful Christmas tree decorations.

The annual Christmas tree festival with the theme 'A book title' took place at the beginning of December and raised money for the church and for Wintercomfort.

Thank you very much to all those who offered help for these events and to those who supported them.

Pippins

Anne writes:

Pippin's opened in June 2014 so we celebrated our fifth birthday in June 2019! We continue to open on the first Saturday of every month from 10am – midday and it is very popular, as we cater for all ages. There is always a good atmosphere, friendliness and a real buzz, with lots of chatter – certainly our way of serving the community! It has gone from strength to strength and it has been known for people to be queuing outside the door to come in.

We have a very keen team of 19 bakers and 22 helpers who offer their services each month. We pride ourselves with our wide selection of homemade cakes, cookies and biscuits, all at a very reasonable price. We try to have seasonal refreshments for Christmas and Easter and in April and September we were joined in the school hall by local musicians for live music at the Pop-Up Music Café. The bakers claim the cost of the ingredients only, which enables us to keep our costs down as we are a non-profit making enterprise. Any profit that is made will be used to further improve our facilities. This year (January - December 2019) we made donations to the following:

Hardwick Friendship Club	£150
Hardwick Pre-School	£150
Hardwick Parent & Toddlers	£150
Caldecote, Dry Drayton & Hardwick Community Carscheme	£150

The total income for the year ending December 2019 was £1982 and our net loss was £54.

We celebrated Pippin's success with a meal in the Blue Lion in January which was a very pleasant evening.

The Steering Committee consists of Alison Myers - Chairman (St Mary's Church), Steve Gaze – Vice Chairman (Evangelical Church), Anne Jones (Community Association) and Gino Starace – Treasurer.

The Management Team consists of Anne Jones, Clare Bigg and Julie Coulson.

"Pippins is a real success story and a welcome addition to the things that go on in the village."

Treasurer's Report by Clare Bigg

Fabric Fund

This fund has grown by more than £4000 over the year, Huge thanks to:

- a) The Events Committee for fundraising
- b) Jeff Jones for handling the VAT reclaim on the drainage work and sourcing a grant to help cover repair costs for the lightning conductor
- c) The family and friends of Shirley Wilson for gifts made at her funeral.

Community Hall Fund

The most significant additions to this fund this year have come from fulfilled pledges, a village resident and grant monies. The main payment has been to cover professional fees (architect, ecologist, valuation, surveyor etc.).

If all the pledges and grant come in, the fund will total just under £352k. This will cover what we owe Coulson's for the basic build (£305,381.28) and also fitting out the kitchen, tables and chairs, blinds/curtains, an upgrade to the main flooring, storage shed, cycle shed, electricity, landscaping (including removal of the leylandii hedge, sorting out the pond drainage, hedge replacement, fencing and planting), plaque to acknowledge donors, signage, Wi-Fi and the all-important contingency! If need be, there are grants we could access for items like a dishwasher or fencing.

In addition, and as part of our funding strategy, we have committed to setting aside £4500 (the Gift Aid reclaimable from pledges still to come in) to act as a fund to cover any shortfall between rental income and running costs/start-up costs for the first year or two as well as starting off a maintenance fund.

General Fund: review of 2019 and planning for 2020

Over 2019 the amount of money in the General Fund fluctuated between £5000 and £7500, finishing the year at £6280. This would typically cover 2 – 3 months' worth of expenditure.

Our **planned giving** in 2019 was down on 2018 which is of some concern. We have stayed solvent for two main reasons. First, an increase in wedding and funeral fees, second a reduction in clergy and admin expenses. Neither of these can be relied upon in 2020 – in particular we have every reason to expect an increase in expenses (see below). In addition we know that our **Ministry Share** is going up again as we move towards reducing the subsidy we currently enjoy. See our draft budget for 2020 for details. SO, we do need a rise in giving in 2020 if we are to avoid hard decisions about expenditure.

Charitable Giving:

This now only includes monies donated from PCC funds (e.g. when we decide to give the Harvest Sunday collection to Kigali). Other collections are recorded separately in line with Diocesan policy. If we host a 5th Sunday, the informal agreement is that we donate the collection to the Lordsbridge Mission Projects Fund. So this now comes under 'mission and publicity expenses' rather than 'charitable giving'. I have put in the budget for Charitable Giving a figure representing about 2% of our income as a starter for consideration. We intend to review how much we give and to whom this year.

Expenses:

in 2019, the rector's expenses were reduced because of Alison's sabbatical, and the Diocese now picks up the expenses bill for Diocesan work. Also, some of what used to be included as 'expenses' are now included in ministry costs (see below). The admin expenses were reduced because of the job vacancy (now happily filled). The curate's expenses were reduced because Paul has been with us for only one term, whereas in 2018 Beth was here for two terms. All these amounts will be greater in 2020.

Costs of ministry

I am trying to rejig the budget to make it clearer how much we spend on different aspects of our ministry/mission.

I am proposing the following headings and amounts for 2020 and invite comment from the PCC:

- a) Adult discipleship resources (e.g. Everyday Faith booklets, Pilgrim course materials, prayer station resources etc.) £150
- b) Sunday children: costs of Sunday morning activities for children £50
- c) Youth Ministry: to include our contribution towards WCCYM and subsidies for the youth weekend away etc. £650
- d) Adult outreach resources (e.g. Christmas and other fliers, giveaway booklets, Lordsbridge Mission Projects contributions) £500
- e) Families work: Costs of Monday/Tuesday mornings, Summer Afternoons, Campfire Church, a new 'Sunday Club' project etc. £500
- f) Pastoral ministry to cover costs of cards, flowers, hospital visit parking etc. £100

Community Hall running costs

None of this will come out of the General Fund this year. We propose to have a separate account for the community hall, and plan to prime it with £4500.

St Marys Church Hardwick**Financial statement for the FABRIC FUND for 2019**

	<u>2018</u>	<u>2019</u>
<u>Balance of Fund at 1st Jan</u>	<u>£6,716.25</u>	<u>£5,507.44</u>
<u>Receipts</u>		
Donations	£1,000.00	£355.00
Transfer of previous year funds from GF	220.22	£1,000.00
Fundraising (see note 1)	£7,407.70	£1,928.84
Interest	25.42	£62.77
Grant income	£103.00	£222.00
Reclaimed VAT		£1,043.20
Gift Aid		£250.00
<u>Total</u>	<u>£8,756.34</u>	<u>£4,861.81</u>
<u>Payments</u>		
Lightning Conductor check & repair		£520.80
Drainage works	£6,259.20	
Architect's fees	£2,423.25	
Donation to Wintercomfort	£282.70	£132.66
<u>Total</u>	<u>£8,965.15</u>	<u>£653.46</u>
<u>Excess receipts over payments</u>	<u>-£208.81</u>	<u>£4,208.35</u>
Still held in General a/c	£1,000.00	£134.96
Uncredited pay-in	£4,409.84	
<u>Balance of Fund at 31st Dec</u>	<u>£1,097.60</u>	<u>£9,580.83</u>

Note 1

<u>Fundraising money designated to Fabric Fund</u>		Takings	Expenses deducted	Money to treasurer	Exps paid by treasurer	PROFIT
March	Quiz night	1053.50	151.23	902.27	55.35	846.92
Aug	Cake sale	262.25	0.00	262.25		262.25
Oct	Harvest	649.00	208.00	441.00	89.93	351.07
Dec	Christmas trees	590.41	121.81	468.60		468.60
Total						<u>£1,928.84</u>

Financial statement for the Community Hall FUND for 2018

<u>Balance of Fund at 1st Jan</u>	<u>2018</u>	<u>2019</u>
Invested in CCLA	£40,808.72	£51,457.49
Invested in Shawbrook CAF a/c	£30,000.00	£70,342.74
<u>Total</u>	<u>£70,808.72</u>	<u>£121,800.23</u>
<u>Receipts</u>		
Interest CCLA	£606.06	£461.97

Interest Shawbrook		£643.35
Donations from congregation	£13,959.90	£17,983.00
Donations from wider community	£1,807.00	£5,664.84
Fundraising	£2,979.53	£473.16
Gift Aid claimed	£13,940.92	£2,438.75
Grants	£1,000.00	£21,250.00
In Memoriam gifts	£20,000.00	£500.00
Transfer of funds from previous year	£6,746.63	£1,579.53
Total	£61,040.04	£50,994.60
Payments		
Planning matters	£924.00	
Funding & Management Advice	£30.00	£102.00
Professional fees	£7,515.00	£18,080.96
Total	£8,469.00	£18,182.96
Still held in General a/c	£1,579.53	£271.54
Balance of Fund at 31st Dec		
Invested in CCLA	£51,457.49	£70,544.24
Invested in Shawbrook	£70,342.74	£83,796.09
TOTAL	£121,800.23	£154,340.33

GENERAL FUND

Financial Statement for the year ending 31st Dec 2019

RECEIPTS

		<u>2018</u>	<u>2019</u>
Code	<u>Regular Giving by congregation</u>		
1+2	Planned Giving (note 1)	15094.65	14055.00
3	Open Plate Collections	3121.69	3113.09
6	Gift Aid Recovered	4146.80	3869.53
	Total	<u>22363.14</u>	<u>21037.62</u>
	<u>Other voluntary giving</u>		
4	Donations	824.34	712.15
9	Fete takings	2164.30	2087.56
	Total	<u>2988.64</u>	<u>2799.71</u>
	<u>Receipts from other sources</u>		
12	Cabin income	68.00	52.00
11	Wedding and Funeral fees	2753.00	3568.00
13	Parish Share rebate	191.43	449.32
	Tuesday mornings & Summer afternoons	689.01	935.93
	In and Out (note 3)	349.34	513.17
	Total	<u>4050.78</u>	<u>5518.42</u>
	<u>TOTAL RECEIPTS</u>	<u>4050.78</u>	<u>5518.42</u>

PAYMENTS

		<u>2018</u>	<u>2019</u>
11	W and F fees to Ely etc.	1148.00	1397.00

17	Cost of events		200.81	227.38
18	Charitable Giving	(note 4)	796.48	450.70
19	Ministry Share		17983.71	19124.41
21	Rector's Expenses	(note 5)	1107.08	637.74
21	Secretary's Expenses	(note 6)	1045.69	456.00
21	Curate's Expenses	(note 6b)	688.32	380.16
22	Mission & publicity expenses	(note 7)	214.00	525.03
22	Tuesday Mornings + Summer Afternoons		100.66	170.14
22	Youth Ministry	(note 8)	240.00	595.00
23	Adult Ministry costs	(note 9)		129.19
23	Insurance, fire & PAT		1798.16	1828.04
23	Church Supplies		615.17	525.21
23	Churchyard costs		37.81	148.86
23	Music & Licences		152.00	152.00
23	Electricity (church)		951.60	1072.90
24,23i	Cabin costs		202.86	162.73
25	In and Out		349.34	513.17
	Affiliation to other bodies	(note 10)	105.00	204.04
	TOTAL		27736.69	28699.70

Notes for the General Fund

Note 1 Planned giving

This includes all regular giving via Parish Giving Scheme, Direct Debit, CAF, Stewardship and envelopes

Note 3 In and Out

This is money collected for a purpose e.g. for a gift or charity and then paid straight out.

Note 4 Charitable Giving

Action Aid	£120.00
Kigali Link	£330.70
Total	£450.70

There was also a donation of £132.60 to Wintercomfort from the Fabric Fund (Christmas Tree fundraiser) and £65.27 to the Children's Society (Christingle colln) and £91.10 to Christian Aid Lent appeal plus a further £69.30 to Kigali from harvest auction Outside the church accounts, the Big Brekkie raised 3387 for Christian Aid

Note 5

Much reduced due to sabbatical

Note 6

Much reduced due to admin vacancy

Note 6b

Much less than a full year

Note 7

This heading now includes monies paid to cover Lordsbridge mission projects & expenses (in 2018 I classed it as 'charitable')

Note 8

This includes the contribution to the WCCYM youth work and subsidies for the youth weekend away

Note 9

This covers resources for adult ministry e.g. Pilgrim course and Lent/Easter materials

Note 10

This includes Community Association affiliation fee and contribution to Team Council costs

As a congregation we strive to:

- **Nurture** a confident people of God
- **Develop** healthy churches and leaders
- **Serve** the community
- **Re-imagine** our buildings
- **Target** support to key areas

Thanks to: Sue Cornwell (Events Committee report), Anne Jones (Pippins report), Jeff Jones (Church Fabric, and LOTS reports), Clare Bigg (**Treasurer's** report), Thelma Westbury (Synod and churchwardens' reports), and Revd. Paul Garnell (**Curate's** report)

